## MAIN FACS "TIPS & TECHNIQUES"

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IMPORTANT: This issue contains important operating information for all users of  $R \star STARS$  and ADPICS. Please distribute promptly.

## In this issue:

• DOCUMENT CANCELLATION FOR DPOS (PCHL2360) AND POS (PCHL2340)

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Fiscal Year 2004 has been closed. Users may now cancel Direct Purchase Orders (PCHL2360) and Purchase Orders (PCHL2340) without doing an Advice of Change (PCHL8010) to change the date to the current year.